## Foster Caregiver Mileage Reimbursement Log

For transportation of children to and from Parental/Sibling/Family visits

Tr	ansportation provided for:		Transportation provided by:	
Child's Name & Date of	of Birth	_	Foster Parent Name	
Child's Name & Date of	of Rieth	_	Foster Home Address	
			rostel nome Address	
Child's Name & Date of	of Birth	_	Foster Home Address (continued)	
Date of Travel	Travel From	Travel To	Description	Miles Traveled
-				
-				
			Total miles traveled:	
			Per-mile reimsursement rate:	
			Total amount to be reimbursed:	\$ -
Signed by:	Foster Caregiver	_	Date	-
	i ostoi Oaregivei		Date	
	Case Manager	_	Date	-

## Travel Reimbursement Instructions / Requirements:

- 1.) Travel is only reimbursable for transportation to and from birth family visits. Travel to and from school, doctor appointments, therapy, etc. are NOT reimbursed.
- 2.) Travel is only reimbursable for transportation of the foster child(ren) to and from the visit. Travel conducted by the caregiver during the visit (whether it be running errands, returning home, etc.), is not reimbursable. In other words, only travel "while the child is in the car" is reimbursable.
- 3.) Logs must include name(s) and date(s) of birth for child(ren) being transported, dates of travel, miles traveled, and amount to be reimbursed.
- 4.) Logs must be turned in to child(ren)'s case manager on a monthly basis.
- 5.) Miles claimed for each trip must be supported by printing driving directions from MapQuest, GoogleMaps or similar service.
- 6.) Distances over 60 miles must be PRE-approved (see your caseworker for details).
- 7.) Travel reimbursement rate of \$0.655 / mile in effect for travel on or after 1/1/2023, until further notice.